



**Position Title:** Small Groups and Next Steps Pastor

**Position Status:** Full Time Pastor Cornwall Church

**Responsible To:** Executive Pastor

**Position Summary:** To serve as the overseer and developer of small groups at Cornwall Church, providing development, recruitment, training, and direction of the small group ministry, to work with the Community Life team to develop and implement Next Steps of spiritual growth for the Cornwall body, and to fulfill pastoral responsibilities of Cornwall Church.

### **Overall Strategy**

At Cornwall Church, we value people moving spiritually in the context of relationships and see each ministry offering as an opportunity to prompt a next step spiritually. The small group ministry prompts spiritual growth and discipleship through healthy relationships focused on growing in Christ likeness by connecting with God through scripture, to know and be known in small groups, and to encourage and equip each person to live out and reflect the love of Jesus in our neighborhoods, workplaces, schools, looking for ways to serve our community.

### **Summary of Essential Job Functions (they primarily include, but not limited to):**

- Participate in overall pastoral duties, including attendance at weekend services and Refuge, teaching when needed, baptisms, parent/child dedications, serving communion, officiate weddings and memorial services, perform hospital visitations and on call Pastoral duties including providing support for individuals and families in need, and to attend Pastor meetings
- Provide overall development, strategy, vision casting, and implementation of small group ministry at Cornwall Church, including recruitment, training, and development of small group leaders
- Serve as the primary contact for small group leaders, providing updates, information, and overall support
- Oversee the small group connection process connecting new people to existing groups and following up to assure connections are made
- Actively connect with people at the weekend services
- Develop new small group leaders and new groups, including innovative outreach groups that develop outside the walls of Cornwall Church
- Help develop and implement Cornwall's Next Steps for spiritual growth
- Run point with Starting Point groups and the Baptism process responding to interest, providing information, screening applicants, and overseeing implementation
- Work with staff to keep the website and Planning Center updated for Small Groups, Next Steps, and Baptisms
- Provide support and oversight of the Healing Network ministry
- Be an active participant on the Community Life Team

### **Required Skills**

- Mature, passionate relationship with Christ
- Strong relational gifts in a people intensive position
- Embraces the vision, strategy, and direction of Cornwall Church; and as a staff person in agreement with our ministry strategy, staff values, and staff expectations as primarily outlined in the Cornwall Church Employee Personnel Policies, Guidelines and Procedures Handbook
- Confirmed passion, giftedness, experience, shepherding demonstrated, and calling consistent with a small group pastor role and responsibility, including personal experience and active participation in a small group
- Demonstrated being a self-initiator, team builder and activator towards group formation, process, and health
- Strong relational, leadership, team building, teaching and problem solving skills, and administrative abilities