



Bright Discoveries Preschool Teacher

Job Description

Job Title: Preschool Teacher

Department: Children's Ministry

Employment: Paid Part-Time 4-8 hours per week

Reports To: Bright Discoveries Team/Children's Pastor Start Date: Sept 2022

Job Scope

The primary responsibility of this preschool teacher position is to create a healthy learning environment and implement a well-balanced curriculum for the three-year-old Bright Discoveries preschool class.

Summary of Essential Job Functions:

- Create curriculum for three-year-old class
- Order teaching supplies
- Create weekly lesson plans
- Prepare educational materials for weekly lesson plans
- Provide weekly instruction for Tuesday and Thursday classes
- Parent communication (emails, notes, meetings)
- Organize registrations for class
- Maintain classrooms (set-up, take-down, ready for shared ministries)

Minimum Requirements

Education

- College graduate with teaching degree or early childhood focus

Knowledge/Skills

- Connects well and has a heart for preschool-age children
- Good communication skills with both children and adults
- Willingness to keep updated on early childhood education trends
- A commitment to Christ with the ability to relay God's love to preschoolers
- Knowledge of early childhood development
- Competence in classroom management, previous experience is a plus
- Creative lesson planning
- Ability to work on a team

Other

- Works well with Bright Discoveries and Cornwall Children's Ministry team
- Attends regular (2x a month) Cornwall All Staff meetings
- Agreement with Cornwall Church's policies, mission statement and strategy