



POSITION DESCRIPTION

Job Title: Small Groups Director

Position Status: Full-time | Cornwall Church, Bellingham, WA

Responsible to: Director of Disciplemaking | Community Life Team

Position Summary: To serve as the overseer of small groups at Cornwall Church in accordance with our disciplemaking vision and strategy. To cast the vision and provide development, recruitment, training for small group leaders in their next steps to becoming disciples of Jesus who follow Him, are transformed by Him, and live out His Great Commission.

Overall Strategy

At Cornwall Church, we value people moving spiritually and becoming the disciple God created them to be. We do this in the context of relationships and see each ministry offering as an opportunity to prompt a next step spiritually. The small group ministry prompts spiritual growth and discipleship through healthy relationships focused on growing in Christ likeness. Seeking to know and be known by God through the knowledge and application of His word, and fellowship with others. Discovering purpose and learning how to live that purpose out through service to others. Making a difference by engaging in our neighborhoods, workplaces, schools, and beyond. To bring unity to the body of Christ and positively impact God's Kingdom for His glory.

Summary of Essential Job Functions (they primarily include, but not limited to):

- Be an active and supportive participant on the Community Life Team
- Lead overall development, strategy, vision casting, and implementation of small group ministry at Cornwall Church, including recruitment, training, and development of small group leaders in accordance with our disciplemaking vision and strategy
- Serve as the primary contact for small group leaders, providing updates, information, and overall support
- Oversee the small group connection process connecting new people to existing groups and following up to assure connections are made
- Develop new small group leaders and new groups, clearly defining how they contribute to a person's spiritual growth and spiritual pathway journey
- Help develop, implement and support Cornwall's Next Steps and Spiritual Pathway onramps and off ramps
- Lead Starting Point, its leaders and facilitators, including recruiting, equipping and oversight
- Work with staff to keep the website and Planning Center updated for Small Groups and the Spiritual Pathway onramps and off ramps that fall under Community Life
- Be available one weekend a month during services to connect with people and support Ministry Moment face to face follow up

Required Skills

- Mature, passionate relationship with Christ
- Strong relational gifts in a people intensive position

- Embraces the vision, strategy, and direction of Cornwall Church; and as a staff person in agreement with our ministry strategy, staff values, and staff expectations as primarily outlined in the Cornwall Church Employee Personnel Policies, Guidelines and Procedures Handbook
- Confirmed passion, giftedness, and discipling experience, including personal experience and active participation in a small group and/or discipling group
- Demonstrate being a self-initiator, team builder and activator towards group formation, process, and health
- Strong relational, leadership, team building, teaching and problem solving skills, and administrative abilities