



POSITION DESCRIPTION

Job Title: Children's Director
Position Status: 16- 20 Hours
Campus Report: Skagit Campus Pastor
Department Report: Cornwall Church Children's Ministry Pastor

POSITION PURPOSE

New: This position is responsible for directing and developing Explorers League to fulfill its mission of inspiring children to develop a lifelong relationship with Jesus. You will lead our children's ministry (birth-5th grade), implement a ministry strategy that partners with families to nurture a passionate, lasting faith in kids, and train, lead, and support a dedicated volunteer team.

SUMMARY OF ESSENTIAL POSITION FUNCTIONS

- Contributor to overall Children's Ministry strategy
- Ensure Explorers League consistently reflects the ministry's mission: "Inspiring children to develop a lifelong relationship with Jesus."
 - Recruit, lead, and inspire volunteers to help create a safe place for children to learn about and develop a relationship with Jesus.
 - Vision cast ministry goals, leader training, and parent partnership for Skagit Campus
 - Reflect on curriculum needs for Skagit and communicate adjustments to the Bellingham team
- Oversee Children's Ministry weekend services for Skagit Campus
 - Ensure the current program meets the needs of children, families, and volunteers.
 - Implement changes as needed
 - Coordinate weekend services, and fill-in where needed
- Oversee the safety and appearance of rooms, equipment, and supplies
 - Oversee ordering supplies
 - Look for and solve safety issues
 - Maintain an up-to-date safety plan
 - Oversee appearance of rooms including storage areas
- Work Regular meetings with Children's Pastor
 - Works with other E.L. Directors on volunteer recruitment strategy and assimilation
 - Works with team on managing prep work and getting small group supplies for weekend

- Regular meetings with Children's Ministry Team
- Help accomplish ministry goals
- Attend staff and E.L team meetings at Cornwall Church main campus
 - Complete any all staff or team assignments
- Full agreement with Cornwall Church's mission statement and strategy

Job Requirements

- Keep your first love first. God must remain your greatest priority, the one you love most.
- Set an example of character and live above reproach in personal and public lifestyle.
- Pray for our staff, volunteers, church, and invite others to 'Pray First'.
- Meetings
 - Meet with Campus Pastor for a one-on-one meeting weekly.
 - Attend EL meetings in Bellingham
 - Attend monthly Cornwall Church Skagit staff meetings.
 - Attend monthly Cornwall Church all staff meetings.
- A demonstrated heart and passion for children and families
- A team player
- Strong ability to lead volunteer leaders and volunteer teams
- Experience managing staff, setting and implementing goals, and driving expectations
- Positive attitude
- A passion and drive for evangelism and reaching the un-churched
- Strong understanding of current cultural influences on children with CM staff team
- Strong relational and team building skills with peers
- Strong teaching and writing skills
- Ability to connect and communicate with parents